Unit 1 . **Improving Productivity Using IT**

**Plan select and use appropriate IT systems and software to meet needs**

**1.1.5  I can select and use IT systems and software applications to complete planned tasks and produce effective result**

**I can select and use IT systems and software applications to complete planned tasks and produce effective results. I used different types of softwares and programmes to produce effective result .**

**For example I used Ms word to process my documents which helps me to create my documents more organized and attractive . I used visual studio to create my html pages and used css to style my pages. I used paint to modify images which used in my web sites . I used filezilla software to publish my web site on web . I also used github to publish and share my work online .**

Text

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Graphical user interface

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Graphical user interface, text, application, email

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